

**MENOMINEE TOWNSHIP PLANNING COMMISSION
N2283 O-1 DRIVE, MENOMINEE MI 49858**

**Regular Meeting Minutes
April 20, 2010**

The 1st meeting of the Menominee Township Planning Commission was called to order at 6:30 p.m. by Menominee Township Supervisor Ken Goffin. Members in attendance as follows: Patricia Barker, Michael Harding, Francis Havelka, William Kelley, Bill Lenca, Darlene Nerat and Eldred Swanson. Michelle Dewitt, Senior Planner from CUPPAD was also in attendance.

Pledge of Allegiance was recited.

Supervisor Goffin opened the meeting by introducing Michelle Dewitt of CUPPAD who will be assisting the Commission with the Master Plan. Supervisor Goffin stated he opened the initial meeting until the Planning Commission selected from its membership a chairperson and a secretary to serve for a one year period; Supervisor Goffin then turned the meeting over to Ms Dewitt. Ms Dewitt had each member introduce themselves. Following the introduction period was the selection of officers.

MOTION made by Michael Harding for Eldred Swanson to serve as Chairperson, seconded by Francis Havelka, motion carried unanimously.

MOTION made by Francis Havelka for Patricia Barker to serve as Secretary, seconded by Bill Lenca, motion carried unanimously.

MOTION was made by Barker to schedule regular meeting dates for the Planning Commission 2010/2011 term, in addition schedule the 1st regular meeting for the 2011/2012 term on the following Tuesday's: **5/18/2010, 6/15/2010, 7/20/2010, 8/17/2010, 9/21/2010, 10/19/2010, 12/7/2010, 1/11/2011, 2/15/2011, 3/15/2011 and 4/19/2011**, seconded by all, motion carried unanimously.

The meeting dates are to be posted within 10 days; Secretary Barker will print up the meeting schedule and have the Menominee Township Clerk post at the Township Hall.

Ms. Dewitt explained the scope of work involved in the development of the Menominee Township Master Plan and said CUPPAD would handle the notice of intent to develop the Menominee Township Master Plan to the surrounding municipalities, townships and public utilities. It was decided by the Commission to have public brainstorming sessions to be scheduled sometime in September/October to help in the development of the Master Plan; Ms. Dewitt said she could be the facilitator. Ms. Dewitt volunteered to make up the agenda for the next meeting.

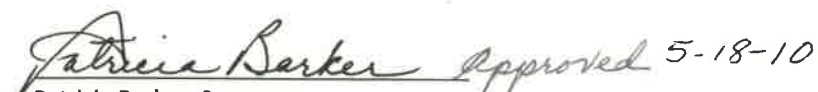
Menominee Township Planning Commission Bylaws were reviewed and amendments made thereto. Ms. Dewitt will draft the Bylaws to be approved at the next scheduled meeting.

The Menominee Township Planning Commission FOIA (Freedom of Information Act) Coordinator is the Menominee Township Clerk.

Ms Dewitt asked that the Commission complete for the next meeting the general questions that are found in their ring binder that was handed out and in addition, she will send the Planning Commission members for review; Draft #1 of Chapter 2 – Population for the Master Plan to be discussed at the next scheduled meeting.

MOTION made by Havelka to adjourn at 8:39 p.m., seconded by Nerat, motion carried unanimously.

Respectfully Submitted by:


Patricia Barker, Secretary