

REGULAR MEETING  
MENOMINEE TOWNSHIP BOARD  
N2283 O-1 DRIVE, MENOMINEE, MI 49858  
May 28<sup>th</sup> 2008

The meeting was called to order at 6:30 by Supervisor Ken Goffin. Members in attendance as follows: Julie Kass-Clerk, Patricia Barker-Treasurer, Ken Goffin-Supervisor, Darlene Nerat-Trustee, and Dale Axtell-Trustee.

Attendance

**Agenda:** Motion made by Barker to approve with the agenda with the addition of Carbondale Sign under New Business and strike Trustee Report, seconded by Nerat, motion carried unanimously.

Agenda

**Sexton's Report:** Sexton's report was read by Supervisor Goffin. Motion made by Kass to place the Sexton's report on file, seconded by Axtell, motion carried unanimously.

Sexton's Report

**Assessor's Report:** Jill Schwanz passed out a written report to all the Board Members and also presented an oral report. Goffin added that the Township is waiting for a docket number from the State Tax Tribunal and then Brian, Peggy, and Jill and perhaps he will sit down and try to settle the matter concerning the difference in the Townships numbers versus Equalizations numbers. Motion made by Kass to place the Assessor's Report on file, seconded by Barker, motion carried unanimously.

Assessor's Report

Supervisor  
Commented On  
The Tax Tribunal

**Rec. Report:** Judy Bright, Recreation Committee Secretary, distributed a written report. Bright made some comments on an article placed in the newspaper by a Township Resident who accused the Township of mishandling Township money. Bright again explained the Grant the Township has applied for with the assurance that no money was mishandled. Motion made by Kass to place the Rec. Report on file, seconded by Axtell, motion carried unanimously.

Rec. Report

**Approve Minutes:** Motion made by Barker to approve the April 23<sup>rd</sup> 2008 Regular Meeting minutes as presented, seconded by Axtell, motion carried unanimously. Motion made by Kass to approve the April 30<sup>th</sup> 2008 Special Meeting minutes with the following correction in the seventh line down under roads it should read a list not at list and the t was struck, Motion made by Barker to approve the May 19<sup>th</sup> 2008 Special Meeting Minutes with the following correction. On page one the 4<sup>th</sup> line from the bottom of the page should read received our numbers not received out numbers. On page two the 15<sup>th</sup> line should read mistakes were made not mistake were made. Motion was seconded by Kass, motion carried unanimously.

Approve Minutes  
4-23-2008 Reg.  
4-30-2008 Spec.  
5-19-2008 Spec.

seconded by BARKER,  
MOTION  
CARRIED  
UNANIMOUSLY.

**Old Business: Sexton/Custodian Job Description and Cemetery Fees;** Kass passed out the existing Description and a new Description. The main change was allowing the Sexton Assistant to work 60 hours per month instead of 80 hours per month. After reviewing the new Description, Motion made by Kass to approve the 5-28-2008 Revised Sexton/Custodian Job Description and Cemetery Fees, seconded by Axtell, motion carried unanimously. **Per Meeting Pay Policy;** Kass passed out the Trustee Per Meeting Pay Policy. Axtell questioned item 4. this states "A Trustee must attend a meeting from the point of order to adjournment to receive meeting pay for that meeting. And item 5. this states "Trustees shall not be paid for attending an optional meeting that is scheduled at the same time as a regular, special. fire, and/or transfer station meeting is scheduled". Axtell wanted to know if these items were put into the policy because he and Nerat missed the last Transfer Station Regular meeting and were late for the Fire Association Regular meeting because they attended a County Board Meeting instead. Kass said the items are in the Officers Policy also. Barker stated she felt that if Board Members have a

Sexton/Custodian  
Job Description  
Revised 5-28-2008  
Approved

Trustee Per  
Meeting Pay Policy

Township meeting which we were voted to represent our constituents at, we should be at the meeting and not some other meeting. Nerat added that they attended the County Board Meeting because it had something to do with our Township. And the Supervisor was also at the County Board Meeting. Barker said that it was the Supervisor's statutory duty to be at the County Meeting and he could report back to the Board. Kass added that the night in question the Transfer Station and Fire Association Meetings were almost not held, as we barely had a quorum to hold the meetings. Goffin stated that the policies will go into effect on 11-20-2008 and are being set up as a guideline for the next Board. **Motion** made by Barker to approve the Trustee Per Meeting Pay Policy, seconded by Kass, motion carried 4 -1 with Axtell voting nay. Kass passed out the Officer Per Meeting Pay Policy **Motion** made by Barker to approve the Officer Per Meeting Pay Policy, seconded by Kass, motion carried unanimously. The Board reviewed the old and the revised version of the Hall Rental Fees and Regulations. The main change being the Township will be added as additional insured for the day of a hall rental by the renter instead of the renter obtaining a Million Dollar Rider for the day of the event. **Motion** made by Barker to approve the Revised 5-28-2008 Hall Rental Fees and Regulations, seconded by Axtell, motion carried unanimously. **Open N-2 Lane Bids;** Goffin opened the single bid the Board received to cold patch, prepare and finish using recycled blacktop 1800 linear feet by 23 feet wide. Bid from Havelka Construction in the amount of \$14,450.00. **Motion** made by Barker to award the N-2 job to Havelka Construction in the amount of \$14, 450.00, seconded by Goffin, motion carried 4-1 with Axtell voting nay.

**New Business: Millage Form;** **Motion** made by Nerat to leave the Township millage at 0, seconded by Barker, motion carried unanimously. **Ballot Language;** Goffin stated he is thinking about putting a couple things on the ballot. First, shall Menominee Township Board Create a Planning Commission with Zoning Authority. Second, Shall Menominee Township Create a Catastrophe Fund for the Express Purpose of Supplying Water in the Case of a Major Contamination – No more than 1/3 mill. Axtell said that we should specify the water supply would only be the Township's responsibility if the contamination came from the landfill. Goffin said that this will be a tricky one to properly state. Kass gave Goffin a packet from the MTA with guidelines for putting items on a ballot. Kass stated that the MTA advises we be very careful of ballot question wording because the wording needs to be legal or it can be removed from the ballot. The Township would have to let the County know by Aug. 12<sup>th</sup> if we want to add a question to the November Ballot and the wording would have to be to County by Aug. 26<sup>th</sup> to appear on the Ballot. It was decided to do more research on the subject and get an opinion from the Township Attorney also. Board Members agreed it would probably require a few Public Hearings to inform the public and get the publics' input. Kass stated she felt any questions should be detailed to the MTA to get clear answers to our Townships' needs. **Carbondale Sign;** Nerat stated that some people have asked that the Township put the Carbondale Sign back up on US 41 in Carbondale. Nerat said that the sign would have to be a certain height and must be placed on a break away post. The signs would cost about \$1,050.00 for the two signs and Mdot will have to approve the signs and their placement. Nerat said that she will do some more research and get back to the Board. Kass agreed that the Carbondale sign was always on the maps and plat books of the area and should be replaced. Goffin said he could get a price from Lange who we order Township signs from now and then have it put up according to Mdot's specifications. The Board will discuss the sign further at the next meeting.

**Treasurer's Report:** Barker read the April report; Revenues for April were \$23,343.01. Balance on hand \$1,901, 498.05. **Motion** made by Kass to place the Treasurer's Report on file, seconded by Axtell, motion carried unanimously. Barker explained the Michigan Department of Treasury's Physical Indicator Report concerning Menominee Township. Menominee Township for 2006 was all 0's and a 1 for population as the population went down in the last Census. The 0's mean the Township is in good shape and shows no physical stress. Barker told the Board

Approve Trustee Per Meeting Pay Policy

Approve Officer Per Meeting Pay Policy

Approve Hall Rental Fees and Regulations Revised 5-28-2008

Award N-2 Lane Bid

Approve Millage Rate

Discussion On Putting Items On Ballot

Catastrophe Fund

Planning Commission

Carbondale Sign

Treasurer's Report

Treasury Report

Up Coming Workshops

about two workshops that will be held in Marquette on June 4<sup>th</sup>. It is an all day class; one class is on Roads and the other on Parks and Park Management from 9:00 a.m. until 4:00 p.m. Barker proposed that someone attend each one of the classes. **Motion** made by Barker to have Judy Bright, the secretary of the Recreation Committee, attend the Park Workshop and pay her registration fee and expenses, motion seconded by Kass, motion carried 4-1 with Axtell voting nay. **Motion** made by Barker to have Goffin attend the Road Workshop and pay his registration fee and expenses, seconded by Kass, motion carried unanimously. Barker asked to purchase a new printer to print tax bills. She needs a printer that will print faster than the one she presently has. The Clerk's office needs a printer also as hers is seven years old and the printer the Treasurer currently has which is 3 years old can go to the Clerk's office. **Motion** made by Kass to allow the Treasurer to purchase a new printer for no more than \$900 and the Treasurer's current printer be moved to the Clerk's office, seconded by Axtell, motion carried unanimously.

**Clerk's Report:** Kass asked that the Board approve advertising the hall for rentals. **Motion** made by Kass to advertise the hall for rentals, seconded by Axtell, motion carried unanimously. **Motion** made by Kass to purchase 3 planters for in front of the hall (one large one on the porch and two smaller ones to put on either side of the porch), seconded by Barker, motion carried unanimously.

**Public Comment:** Opened at 8:12 p.m. John Nerat (bill question), Mary Maas (DR Trimmer), Ruby Ivens (bill question), Diane Lesperance (highway litter), Steve Buyarski (Pulp and Fiber Trucks), public comment closed at 8:27 p.m.

**Pay Bills:** **Motion** made by Barker to pay bills ck# 23370 thru ck#23374 and ck#1332 thru ck#1345, seconded by Kass, motion carried unanimously.

**Adjourn:** **Motion** made by Axtell to adjourn @ 8:33 p.m., seconded by Nerat, motion carried unanimously.

Respectfully submitted by:



Julie L. Kass  
Menominee Township Clerk



Ken Goffin  
Menominee Township Supervisor

Approve Bright  
Attend Park  
Workshop

Approve Goffin  
Attend Road  
Workshop

Approve The  
Purchase of a New  
Printer For  
Treasurer's Office

Approve Advertising  
The Hall

Approve Planters

Public Comment

Pay Bills

Adjourn

Approve

6-25-08