

REGULAR MEETING
 MENOMINEE TOWNSHIP BOARD
 N2283 O-1 DRIVE, MENOMINEE, MI 49858
 June 25th 2008

The meeting was called to order at 6:30 by Supervisor Ken Goffin. Members in attendance as follows: Julie Kass-Clerk, Patricia Barker-Treasurer, Ken Goffin-Supervisor, Darlene Nerat-Trustee, and Dale Axtell-Trustee.

Agenda: **Motion** made by Barker to approve with the agenda with the addition of Meeting Expenses under New Business, seconded by Axtell, motion carried unanimously.

Sexton's Report: Sexton's report was read by Supervisor Goffin. **Motion** made by Kass to place the Sexton's report on file, seconded by Barker, motion carried unanimously. **Motion** made by Kass to put up notices to sell the old weed-whackers for \$85.00 a piece or best offer, seconded by Barker, motion carried unanimously. **Motion** made by Barker to raise the Sexton/Custodian monthly gas reimbursement from \$65 a month to \$75 a month, seconded by Kass, motion carried unanimously.

Assessor's Report: Jill Schwanz passed out a written report to all the Board Members and also presented an oral report. The BOR will meet on July 22. Schwanz also reported that Richard Bastien, an employee of Great Lakes Valuation Services, has now received his level 1 Assessors Certificate. **Motion** made by Axtell to place the Assessor's Report on file, seconded by Nerat, motion carried unanimously. Supervisor Goffin reported that there will be a meeting next Monday, June 30th with Kelly Sobel, the Secretary of the State Tax Commission, another gentleman from the Commission, Brian Neumeier, Jim Lynch, Jill Schwanz and Ken Goffin in St. Ignace.

Rec. Report: Judy Bright, Recreation Committee Secretary, distributed a written report. Bright also gave each Board Member a copy of a petition that the local softball league coaches and representatives signed stating their interest in having the park behind the hall improved. They indicated that it would be used by them if improved. Bright also reported that the quote for the playground equipment for the Wayside Park may be a little more than the \$2,036 quoted not to exceed the money in the budget. **Motion** made by Kass to place the Rec. Report on file, seconded by Axtell, motion carried unanimously.

Approve Minutes: **Motion** made by Barker to approve the May 28th 2008 Regular Meeting minutes with the following corrections; under Approve Minutes the forth line, after the word struck it should read; **seconded by Barker, motion carried unanimously**, seconded by Kass, motion carried unanimously.

Old Business: Carbondale Signs; Nerat reported the research she had done on the purchase and placement of the Carbondale signs. The signs will be approximately \$89.99 a piece and the posts \$120.00 total. Goffin volunteered to dig the holes and Nerat will get volunteers to place signs adhering to the Michigan Department of Transportations' guidelines. **Ballot Proposals;** Goffin read a letter the Board received from Attorney Filoramo. It was the attorney's opinion that advisory questions on a ballot are not legal. Supervisor Goffin called a Special Meeting to hold a Public Hearing on a Planning Commission, Zoning, and a Catastrophe Fund on July 30th 2008 @ 6:30 p.m. Goffin stated he would like to have Michelle from Cuppad attend the meeting also. **Review Policies;** The Board reviewed the Board of Review Policy, changes: he should be changed to he or she. Goffin read the current policy. **Motion** made by Barker to adopt the

Attendance

Agenda

Sexton's Report

Assessor's Report

Meeting With The
County And The
State Tax Commission

Rec. Report

Approve Minutes
May 28, 08

Move Forward With
The Carbondale Signs
Project

Attorney Opinion On
Advisory Questions
On Ballot

Special Meeting To
Hold A Public
Hearing Called For
July 30, 08

BOR Policy

Board of Review policy as is, seconded by Kass, motion carried unanimously. Closed Session Policy was reviewed and changed from using a cassette tape to using the clerk's hand written notes to record the session. Then the notes will be passed around the table in the Closed Session and each Board member can review them and initial them and they will be sealed before leaving the closed session.

New Business: MTA Meetings; Motion made by Goffin approving any Board member who would like to attend any of the current MTA workshops be allowed to do so with the township paying the workshop fees and expenses, seconded by Barker, motion carried unanimously. **Blacktop Patch;** Goffin stated he would like to do patches on #5 Rd. and R-1 Ln. at approximately \$600 a piece, seconded by Barker, motion carried unanimously. **Seal Coat Parking Lot;** Goffin read an estimate for seal coating the parking lot and driveways at the hall. After discussion the Board agreed to have the project done. **Motion** made by Kass to have Dun-Rite do the seal coating at the hall for \$3,025, seconded by Barker, motion carried unanimously. **Rain Gutters;** Discussion on putting rain gutters and ice breakers on the township hall. The Board agreed to bring this subject back up for discussion at a later date. **Roof Over South Door;** Goffin said that he asked Ross Builders for a quote on putting a roof over the south entrance to the hall. Goffin added the project is more of a problem job then a money making one. **Motion** made by Goffin to have Ross Builders put a roof over the south entrance to the hall, seconded by Axtell, motion carried unanimously. **Meeting Expenses;** Motion made by Kass to pay Goffin and Schwanzs' expenses and mileage to meet with the County and the State Tax Commission on July 30th in St. Ignace, seconded by Barker, motion carried unanimously.

Supervisor's Report: Goffin said the workshop on Roads was interesting. Bottom line is townships have to work together with their Road Commissions. Goffin said he asked if the County would have to maintain a road that the township had done by a private contractor. The answer was yes they would but this situation would also put the township in a position of taking liability for that road. In essence townships do need the Road Commission's blessing when taking on road projects. Goffin's next question was the Agriculture Exemption during breakup is useful but some people abuse this privilege and Goffin asked if he had any authority to do something about the abusers. He did not get a clear answer on this. A manager from Marquette Township reported on how they passed millages to do improvements on roads using an advisory committee consisting of residents. The head engineer from Marquette said they pay a 60 - 40 on reconstruction and black top. He stated they wanted a project done that the Road Commission could not get to for 2 years. They hired Payne and Dolan to do the project with the Road Commission's blessing and paid for it in full but assuming in 2 years things will be more expensive they could account for the 40% the Road Commission would have paid. Goffin said that the quote Marquette received from Payne and Dolan for their asphalt was \$42 a ton and around here it is over \$50. Goffin said that he questions this. Goffin said that Marquette County is also turning some of the old black top roads into gravel again as they are so rough they are better in gravel. Goffin was told that you can chip and seal a mile of road for \$30,000 and it will last for 4 to 7 years. Goffin said he was going to investigate this concept. Goffin reported that dust control has started and graveling should start in August. The Road Commission Black top bids will be opened in July. Havelka will have N-2 Lane done by the end of July.

Clerk's Report: Kass reported that the message board is up at the cemetery. The benches are in and are being put together. The Sexton cleaned around the big oak tree in the back of the cemetery and planted hostas and mulched, it looks great. Kass reviewed the budget with the Board there are a couple of things slightly over budget mostly under new line items and there may be some amendments next month.

Closed Session Policy

MTA Workshops

Black Top Patches On #5 Rd. & R-1 Ln.

Motion To Seal Coat Hall Parking Lot and Driveways

Rain Gutters Put Off

Motion To Put A Roof Over The South Entrance Of The Hall

Motion To Pay Expenses To Meet Tax Commission

Supervisor's Report On Road Worksh

Township Road Work

Clerk's Report

Treasurer's Report

Treasurer's Report: Barker read the May report; Revenues for May were \$59,135.33. Balance on hand \$1,956,069.63. Barker reported that the impact fees are down due to fact the sludge that is hauled to the landfill has been limited to 200 tons per day because of the composition of the landfill. **Motion** made by Kass to place the Treasurer's Report on file, seconded by Axtell, motion carried unanimously. Barker reported that the Township's audit has been completed and the auditor's plan to report on it at the August regular meeting. Kass added that this is the first time the audit has been completed in one day. The auditor's did have a third person this year but said the records were very orderly which makes their job go smoother.

Trustee's Report: Nerat read the Trustee's Reports. **Motion** made by Barker to place the Trustee's Report on file, seconded by Kass, motion carried unanimously.

Pay Bill's: **Motion** made by Kass to pay bills ck#23375 thru ck#23403 and ck#1346 thru ck#1360, seconded by Barker, motion carried unanimously.

Public Comment: Opened at 8:30 p.m., Mary Maas (air conditioner noise), Flossy Tanguay (black top Twin Creek), closed at 8:33 p.m.

Adjourn: **Motion** made by Axtell to adjourn @ 8:34 p.m., seconded by Barker, motion carried unanimously.

Respectfully submitted by:



Julie L. Kass
Menominee Township Clerk



Ken Goffin
Menominee Township Supervisor

Treasurer's Report

Impact Fees Down

Township Audit Completed

Trustee's Report

Pay Bills

Public Comment

Adjourn

Approve

7-23-08